

DHHS STAFF NEWSLETTER

Transfer of Disability Services to Life Without Barriers



20 May 2019

Hi everyone,

We are now in our final week before the transfer of Parcel 13 (Eastern Melbourne) takes place on the last weekend of May. As we continue to undertake final preparations, there are a number of activities occurring to ensure that the transferring staff are Life Without Barriers 'ready'.

One of these activities includes the 'soft transfer' of the transferring Operations Managers for [Eastern Melbourne](#) which commenced last week and will continue this week. The purpose of the soft transfer is to:

- Settle Operations Managers into their new office environment;
- Build relationships with their new Supervisors, leadership team and business partners; and
- Support them with the change and equip them for readiness.

There are lots of activities included in the soft transfer including; talking about leadership and communication expectations, reviewing documentation including the revised Residential Services Practice Manual and the Need to Know Pack, understanding Client Funds Management and finances at Life Without Barriers.

Next week, as part of the program, House Supervisors from Parcel 13 are invited to visit the Canterbury office, if they wish to attend, to be introduced to the Welcome Box that each group home will be receiving and be given an introduction to the LWB computer system.

So far, there has been lots of energy and enthusiasm with some discussion and introductions to the new leadership team members including Helen Douglas, Director, Victorian Disability Accommodation Supports (VDAS) and Liz Ely, Regional Manager (East).

I am wishing everyone a great final week before transfer and look forward to working with you soon.



Kind regards,

Troy Davis

Life Without Barriers

HR Staff Transfer Manager, Victoria

Common Questions

We have answered your questions from inductions, these are available on our website [here](#). Some common questions and answers are below:

Q. Will I be able to work as a casual at multiple providers?

A. As a casual employee, you have been assigned to a particular provider, by DHHS, based on relevant work patterns.

LWB has developed a number of processes to support casual employees to access availability of casual shifts. Casuals employees are encouraged to contact Workforce Connect at LWB on 1800 577 366 or workforceconnect@lwb.org.au to discuss their situation and identify availability and preferred working locations.

Q. Do we still have night-shift supervisors under LWB?

A. At the time of the transfer, current arrangements regarding night-shift supervision will continue to apply.

Q. House Supervisors usually approve timesheet exceptions. Will this be the same or will the Rostering Hub do this?

A. The Workforce Connect function will review timesheet exceptions on a daily basis. The resolution of exceptions will occur in conjunction with House Supervisors.

Meet Liz

I'm Liz Ely, the Regional Manager for Eastern Melbourne and I am excited to welcome you to our team!

I have over 20 years' experience in executive leadership positions across the community services sector and left DHHS to join LWB earlier this year.

A lot of my experience has been supporting people with behaviours of concern, focusing on the rights of people being upheld as well as working on systemic and sector wide initiatives to see improved outcomes for people.

I look forward to introducing myself to you at the first opportunity, if I haven't already met you.

Thanks,
Liz



Life Without Barriers Uniform

It is not compulsory to wear a Life Without Barriers uniform, however, for the people who would like to, Life Without Barriers has a range of polo shirts that you can order. Branded shirts are available in a range of colours and sizes. In ladies, sizes 8 to 22 and in mens sizes S - 5XL.

There are four colours to choose from, fuchsia, cyan, green and black, the unit price is \$18.28 excluding GST per shirt. Freight is \$25 excluding GST per order (not per shirt) so it is a good idea to order a few with your colleagues to save on shipping.

You can order the shirts through our online portal once you have received your Life Without Barriers email address. You will be required to create an account using these details:

1. Please go to <https://finsbury.sourceithq.com>
2. Click the "SIGN UP FOR A NEW ACCOUNT" link at the bottom of the page.
3. An email with login instructions will be sent to you.

4. Select 'Catalogue' from the menu bar.
5. Click 'Browse Catalogue' from the drop down and choose your colour and size.



Resources

- Previous Bulletins - did you miss Bulletin number 7? [Find it here.](#)
- Our 2018 Annual Report is [here.](#)

How to contact us

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