DHHS STAFF NEWSLETTER

Transfer of Disability Services to Life Without Barriers

2 May 2019

Hi everyone,

Welcome to another Life Without Barriers (LWB) newsletter for staff transferring from the Department of Health and Human Services (DHHS) to LWB.

Inductions for Eastern Melbourne are now complete! We were so thrilled to meet so many of you over Day 1, 2 and 3 inductions and together we completed 27 inductions!

Technology Updates - as we prepare for the transfer of services to Life Without Barriers, our team will be visiting all transferring properties to update technology and infrastructure ahead of Day 1. You can expect some people from Life Without Barriers, Telstra, and the NBN to visit your workplace to update technology including new printers, computers and install internet. Call 1800 955 229 if you have any questions.

On boarding for Operations Managers - for Eastern Melbourne will take place just prior to transfer. During this period, the Operations Managers will have the opportunity to begin building relationships with their new leadership team, become familiar with their new working environments and ensure that they have all of the appropriate information prior to the transfer of services. A schedule will be forwarded to Operations Managers shortly.

You can reach out to us and ask questions at any time via our dedicated hotline number, 1800 955 229, or through email, asklwbvic.org.au. I can't wait to meet you and welcome you to Life Without Barriers!

Thank you,

Troy Davis,
HR Staff Transfer Manager, Victoria,
Life Without Barriers

Common Questions

We have a Frequently Asked Questions section on our website. You can find the answers to previously asked questions [here](#). Some common questions and answers are below:

Q. What award are staff under?

A. *The Disability Services Enterprise Agreement 2018 – 2022 will apply to DHHS staff members seconded to LWB.*

Q. How do we access LWB's Policies and Procedures?

A. *In each house there will be an LWB Residential Services Practice Manual (RSPM), there will also be a digital copy on the LWB Victorian Disability Accommodation Supports (VDAS) Intranet. All LWB policies and procedures are also on the intranet.*

Q. Will I get an LWB identification (ID) Card?

A. *The provision of an identification card will be dependent upon the requirements of your role. If your position involves visiting clients or key stakeholders, or you are representing LWB in another capacity, you may receive an ID card.*

Learning and Development

The Learning and Development team have now completed inductions for all Eastern Melbourne employees. This has been a great opportunity to get to know the people we will be working with, and for DHHS staff to get to know LWB. Lesley, Michel and myself would like thank everyone who attended and we hope you enjoyed the sessions and understand what the transfer will look like.

What you told us:

• There were many positive comments about Life Without Barriers Values.

• Overall, according to our evaluation scores, people left the sessions feeling more comfortable with the transfer.

• The new systems and processes we are introducing were generally received positively, and people can see how these will save time in their day to day roles.

What you need more of:

• More answers - The FAQs from Inductions are live on the website now! View them here.

• Further support and learning – we will ensure you get more support, particularly with learning the systems, this can only be done effectively once the systems are available to you during transfer.

Additionally, the information provided to you at induction sessions will be reflected in the Need to Know Packs coming your way before transfer, so don't worry about forgetting what you learned during induction. That's not the end of it, we will be providing more learning and training once you transfer and will communicate those schedules shortly. We really enjoyed meeting you all, and look forward to seeing you again soon.

Thanks,

Matthew Barker
Learning and Development
Life Without Barriers