

# DHHS STAFF NEWSLETTER

## Transfer of Disability Services to Life Without Barriers



18 March 2019

Hi everyone,

We are pleased to provide you with another update from Life Without Barriers.

- **Inductions** - for North Eastern Melbourne and South and South Eastern Melbourne are now complete! We were so thrilled to meet so many of you over Day 1, 2 and 3 inductions and together we completed 64 inductions! We had a lot of great questions come out of the inductions, which we have worked hard to answer for you, find them under FAQ.
- **Technology Updates** - As we prepare for the transfer of services to Life Without Barriers, our team will be visiting all transferring properties to update technology and infrastructure ahead of Day 1. Between now and May, you can expect some people from Life Without Barriers, Telstra, and the NBN to visit your workplace to update technology including new printers, computers and install internet. We've developed a flyer to explain what's happening and these should be available in all the houses now. Call 1800 955 229 if you have any questions.
- **On boarding for Operations Managers** - for North Eastern Melbourne and South and South Eastern Melbourne will take place just prior to transfer. During this period, the Operations Managers will have the opportunity to begin building relationships with their new leadership team, become familiar with their new working environments and ensure that they have all of the appropriate information prior to the transfer of services. A schedule will be forwarded to Operations Manager shortly.

For more information about transferring to Life Without Barriers contact us on 1800 955 229 [asklwbvic@lwb.org.au](mailto:asklwbvic@lwb.org.au), or subscribe for updates through our website.



**Troy Davis**  
Life Without Barriers  
HR Staff Transfer Manager, Victoria

# Common Questions

*We have answered your questions from the first day of induction, these are now available on our website. Some common questions and answers are below.*

**Q. Will casuals have the opportunity to become permanent?**

**A.** Yes, LWB's recruitment process will allow existing casual employees an opportunity to apply for full-time and part-time roles.

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**Q. We have Westpac Cards, LWB have Westpac cards – can we keep the ones we have?**

**A.** New cards will be provided to staff prior to the transfer. A form will need to be signed prior to the card submission.

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**Q. Will all the houses have improved technology and internet?**

**A.** Yes, we are placing new printers, computers and an iPad in all home as well as WiFi. Training will be provided to staff on all new systems.

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# Learning & Development

The Learning and Development team have now completed inductions for all North Eastern Melbourne and South and South Eastern Melbourne employees. This has been a great opportunity to get to know the people we will be working with, and for DHHS staff to get to know LWB. Lesley, Michel, Andrew and Matt would all like to say thank you to everyone who attended and we hope you enjoyed the sessions and understand what the transfer will look like.

## What you told us:

- There were many positive comments about Life Without Barriers Values.
- Overall, according to our evaluation scores, people left the sessions feeling more comfortable with the transfer.
- The new systems and processes we are introducing were generally received positively, and people can see how these will save time in their day to day roles.

## What you need more of:

- **More answers** - we do understand that these induction sessions occurred whilst DHHS, HAC-SU and Life Without Barriers were in consultation around many processes and procedures, and there are still decisions being made, so not all your questions have been answered. The FAQs from Day 1 and Day 2 Inductions are live on the website now! View them here.
- **Further support and learning** – we will ensure you get more support, particularly with learning the systems, this can only be done effectively once the systems are available to you during transfer.

Additionally, the information provided to you at induction sessions will be reflected in the Need to Know Packs coming your way before transfer, so don't worry about forgetting what you learned during induction.

That's not the end of it, we will be providing more learning and training once you transfer and will communicate those schedules shortly.

We really enjoyed meeting you all, and look forward to seeing you again soon.



**Matthew Barker**  
Life Without Barriers  
Learning and Development

# How to contact us

For more information on joining Life Without Barriers, you can visit our website and subscribe to receive regular updates, email our team, or call us.



**VISIT THE WEBSITE**  
[www.lwbvictoria.org.au](http://www.lwbvictoria.org.au)



**CALL**  
**1800 955 229**  
Monday - Friday 9am - 5pm



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