

NOVEL CORONAVIRUS (COVID-19) OUTBREAK MANAGEMENT FLOW CHART

1 COVID-19 SUSPECTED

1. Client showing respiratory symptoms such as fever, coughing, sore throat and fatigue (with or without fever); shortness of breath.
2. Isolate ill clients from well clients, use single rooms (if available)
3. Identify "contacts" (i.e. Staff member/ carers and other stakeholders)
4. Inform the Registered Nurse/ Team Leader, RNUM, Nurse Manager and On-call if out of hours
5. TAKE NOTE: Use protocol re: 'Emergency response' if required.

2 NOTIFY COVID-19 OUTBREAK COORDINATOR

(Liaise with On-call person)

3

IMPLEMENT INFECTION CONTROL ACTIVITIES

Goal: To prevent spread

1. Strict implementation of Standard and Transmission Based Precautions (Contact and Droplet Precautions).
2. Perform hand hygiene before and after every client contact.
3. Personal Protective Equipment (PPE) should be used and placed outside the resident's room i.e. fluid resistant gown, face shield or goggles, gloves, P2/N95 respirator mask or any available face mask. PPE must be single use and disposed inside the room in designated bin.
4. Airborne precautions must be implemented for people we support who have tracheostomy, or

- non-invasive ventilation and/ or are on a nebuliser.
5. Do not share equipment between clients i.e. vital sign monitor, thermometer, nebuliser, urine bottles (to empty Indwelling and Super Pubic Catheter) should be labelled to identify use by a single person. Place enough linen to be used (at least 2 pairs/day, inside the room). Dirty linen and clothes must be placed in designated linen bag/ basket inside the room.
6. Put up alert posters at the entrance and outside resident room.
7. Client's medical records must stay outside the room.

8. Increase environmental cleaning. Client's room must be cleaned daily. Staff or Domestic cleaners must use full PPE and observe contact, droplet and airborne precautions.
9. Contaminated resident clothing must be placed in a soluble plastic bag (alginate bag) then placed on designated linen basket.
10. Contaminated linen/soiled must be placed in a plastic bag then linen bag.
11. Contaminated/soiled waste to be disposed of in normal clinical waste (yellow bin).
12. All non-clinical waste to be disposed on into general waste bin.
13. Suspended all group activities.

4 RESTRICT CONTACTS AND NOTIFY

- Contact client's **GP, Local Public Health Unit** (Sydney LHD- 9515-9420 after hours 9515-611), **Public Health Unit - Hotline 1300-066-055; Health Direct On 1800-022-222** if 2-3 cases of respiratory symptoms such as fever, coughing, sore throat and fatigue (with or without fever); shortness of breath; & confirmed positive of nCoV-19 test result.
- Limit staff and visitor movement into restricted area.
- Staff must stay home if they develop any flu-like symptoms (14 days) until they are well and provide medical clearance. Staff must also notify their manager if their symptoms persists and seek medical advice.
- Notify all families and all stakeholders to delay essential visits and re-schedule appointments.
- Advise all staff, Allied Health workers, volunteers or anyone in contact with your facility.

5 COLLECT SPECIMEN

Contact pathology centres who are conducting coronavirus testing in your region (see list provided)
Contact the Screening clinics in your region (See list provided).

Documentation:

- Maintain a Line-Listing (surveillance) for all residents and staff case. Update daily.
- Include details of clients and staff with symptoms
- Include onset date of respiratory symptoms such as fever, coughing, sore throat and fatigue (with or without fever), shortness of breath; treatment, and outcomes

6 EMERGENCY RESPOND

CALL EMERGENCY AMBULANCE IF FLU-LIKE (Difficulty of breathing or severe coughing)

CORONAVIRUS
(COVID-19)

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