

Rights & Responsibilities in Meetings

To get along & have good meetings, we have the **RIGHT** to:

**Be involved and
participate**



Feel safe



Be listened to



**Have our views
respected**



**Have our abilities
valued**



Have a say



Be treated like an adult



Vote



**Be spoken to
respectfully**



To get along & have good meetings, we all have
RESPONSIBILITIES to:

Use manners



Work as a team



Listen to other people



**Not think only about
yourself**



Do your job well



**Not gossip or break
privacy**



Take turns at talking



Turn up for meetings



**Speak on behalf of
clients**

