

## Rights & Responsibilities in Meetings

To get along & have good meetings, we have the **RIGHT** to:

**Be involved and  
participate**



**Feel safe**



**Be listened to**



**Have our views  
respected**



**Have our abilities  
valued**



**Have a say**



**Be treated like an adult**



**Vote**



**Be spoken to  
respectfully**





To get along & have good meetings, we all have  
***RESPONSIBILITIES*** to:

**Use manners**



**Work as a team**



**Listen to other people**



**Not think only about yourself**



**Do your job well**



**Not gossip or break privacy**



**Take turns at talking**



**Turn up for meetings**



**Speak on behalf of clients**

